

FORM ADV PART 2B  
BROCHURE SUPPLEMENT

**John J. Adam**

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This brochure supplement provides information about John J. Adam that supplements the Forum Financial Management, LP brochure. You should have received a copy of that brochure. Please contact us at 630-873-8520 if you did not receive Forum Financial Management, LP's brochure or if you have any questions about the contents of this supplement.

Additional information about John J. Adam is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

**Full Legal Name:** John J. Adam

Born: 1956

### Education Background:

- St. Joseph's College, BS, Accounting/Finance; 1978.

### Business Experience:

- Forum Financial Management, LP, Partner; 07/2002 to Present.
- F.A.M., LLC, Member, 01/2014 to Present
- Forum Tax & Accounting Services, LLC, Member, 07/2002 to Present.
- 7 Guys Admin. Services, Secretary, 07/2002 to Present.
- Forum CPA Group, LLC, Member, 1/2012 to 12/2013.
- Purshe Kaplan Sterling Investments, Registered Representative, 03/2011 to 10/2011.
- Genworth Financial Securities Corp., Registered Representative, 10/1989 to 02/2011.
- Genworth Financial Advisors Corp., Investment Advisor Representative, 10/1989 to 12/2009.

### Designations/Certifications:

John J. Adam has earned the following designation(s)/certification(s) and is in good standing with the granting authority:

- Series 63 - Uniform Securities Agent State Law Examination; NASAA; 1991.
- Certified Financial Planner, (granted by the CFP Board of Standards), 1998.
- Enrolled Agent, 1984.
- Licensed Insurance Agent (Life, Health, Disability, LTC), XXXX.

Please refer to Part 2B Appendix 1 for definitions of the above designations.

## Item 3 Disciplinary Information

John J. Adam has no reportable disciplinary history.

## Item 4 Other Business Activities

John J. Adam is an Enrolled Agent (EA) at Forum Tax & Accounting Services. Mr. Adam is also an independent insurance agent. Clients of Forum Tax & Accounting Services and Mr. Adam's insurance clients may also be clients of Forum Financial Management, LP. The fees earned by Mr. Adam in these outside business activities are separate and apart from the fees you pay our firm for advisory services.

Mr. Adam's outside business activities present a conflict of interest because Mr. Adam may have an incentive to recommend tax and accounting services and/or insurance products to you for the purpose of generating fees and/or commissions. Mr. Adam allocates approximately 25% of his professional time to these outside business activities.

Please refer to Part 2A of Form ADV: Firm Brochure, Item 10, Other Financial Industry Activities and Affiliations, for complete disclosure of the above referenced Investment-Related Activities.

## Item 5 Additional Compensation

Please refer to the *Other Business Activities* section above for disclosures on Mr. Adam's receipt of additional compensation as a result of his activities as Member at Tax & Financial Solutions, Inc. and a licensed insurance agent.

Also, please refer to the *Fees and Compensation* section and the *Client Referrals and Other Compensation* section of Forum Financial Management, LP's firm brochure for additional disclosures on this topic.

## Item 6 Supervision

Forum has implemented a Code of Ethics and an internal compliance program that guides each associated person in meeting their fiduciary obligations to clients. Advice provided to clients is directed by Forum's investment philosophy. The firm monitors the advice given to Forum's advisory clients by its advisors in the following ways:

1. an initial review of the asset allocation for a new client as compared to the client's risk tolerance and investment objectives;
2. periodic reviews of a random number of the advisor's client files in order to provide reasonable assurance that the advice provided by the advisor to his or her clients is consistent with the client's stated investment objectives and Forum's policies and procedures, and
3. in-person or telephonic meetings with advisors to review client activity. Moreover, on at least an annual basis, Forum offers training to each of its advisors to cover investments, new products, and related compliance concerns.

John J. Adam is supervised by Faye H. Nybo, Director of Supervision. Ms. Nybo can be reached at (630) 873-8503 or [fnybo@forumfin.com](mailto:fnybo@forumfin.com).

## Item 7 Part 2B Appendix 1

The **CERTIFIED FINANCIAL PLANNER™, (CFP®)** and federally registered CFP® (with flame design) marks (collectively, the "CFP® marks") are professional certification marks granted in the United States by Certified Financial Planner Board of Standards, Inc. ("CFP Board").

The CFP® certification is a voluntary certification; no federal or state law or regulation requires financial planners to hold CFP® certification. It is recognized in the United States and a number of other countries for its (1) high standard of professional education; (2) stringent code of conduct and standards of practice; and (3) ethical requirements that govern professional engagements with clients. Currently, more than 63,000 individuals have obtained CFP® certification in the United States. To attain the right to use the CFP® marks, an individual must satisfactorily fulfill the following requirements:

- Education - Complete an advanced college-level course of study addressing the financial planning subject areas that CFP Board's studies have determined as necessary for the competent and professional delivery of financial planning services, and attain a Bachelor's Degree from a regionally accredited United States college or university (or its equivalent from a foreign university). CFP Board's financial planning subject areas include insurance planning and risk management, employee benefits planning, investment planning, income tax planning, retirement planning, and estate planning;
- Examination - Pass the comprehensive CFP® Certification Examination. The examination, administered in 10 hours over a two-day period, includes case studies and client scenarios designed to test one's ability to correctly diagnose financial planning issues and apply one's knowledge of financial planning to real-world circumstances;
- Experience - Complete at least three years of full-time financial planning-related experience (or the equivalent, measured as 2,000 hours per year); and
- Ethics - Agree to be bound by CFP Board's *Standards of Professional Conduct*, a set of documents outlining the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP® marks:

- Continuing Education - Complete 30 hours of continuing education hours every two years, including two hours on the *Code of Ethics* and other parts of the *Standards of Professional Conduct*, to maintain competence and keep up with developments in the financial planning field; and
- Ethics - Renew an agreement to be bound by the *Standards of Professional Conduct*. The Standards prominently require that CFP® professionals provide financial planning services at a fiduciary standard of care. This means CFP® professionals must provide financial planning services in the best interests of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to CFP Board's enforcement process, which could result in suspension or permanent revocation of their CFP® certification.

**Enrolled Agent Information (EA)** - An enrolled agent (EA) is a federally-authorized tax practitioner who has technical expertise in the field of taxation and who is empowered by the U.S. Department of the Treasury to represent taxpayers before all administrative levels—examination, collection, and appeals—of the Internal Revenue Service. In addition to taxpayer representation, enrolled agents often provide tax consultation services and prepare a wide range of federal and state tax returns.